

**Air Products**  
Purchase Order Number

PO No.: \_\_\_\_\_

Req No.: MANUAL\_VALVES-10603 Supplement 0 **Requisition Number**

**PO Line Item** ← Position 1, Sub-Pos. 1

Tag No.: V23602 **Air Products Equipment Tag Number**

Doc No.: MAR0000006803, Rev. 0 **Not Applicable to Supplier**

ENGINEERING DOCUMENT CONTROL CENTER  
VENDOR DOCUMENT REQUIREMENTS



**Mailing Address for paper documents.**  
A copy of this completed form must accompany all submittals.  
(See Instructions [Sheet 2] - Step 6)

- Instructions to Vendor: **See Instructions - Sheet 2 for detailed information.**
- All documents should be sent electronically in PDF format according to Spec 4WCM-61001.
  - All final drawings must bear your "certified" stamp when applicable.
  - Include a copy of this form with each data submittal or re-submittal, indicating your document number & or Marian Doc Number in the space provided.
  - If Air Products maintains copies of your manuals or generic drawings, please indicate the Model number or Drawing number in the Supplier Number column and return this form to the address listed.

Send Data to:  
Air Products and Chemicals, Inc      J. Leyden, 610-481-8181  
Eng. Data Control Center- USA      LEYDENJT@airproducts.com  
7201 Hamilton Blvd.  
ALLENTOWN, PA 18195-1501  
US

**To be completed/confirmed by Supplier.**  
Date Supplier agrees to send documents to Air Products.  
(See Instructions [Sheet 2] - Step 2.)

Purpose:  
A - Approval Required  
R - No Approval required, certified data required for record

VDR Short Description	VDR Long Description	Comments	Due Date	Supplier Number	Supplier Rev	Purpose
AA01	Vendor Document Requirement Schedule		1 WEEKS AFTER ORDER			R
BA84	General Arrangement (Control Valves and Vent Silencers)		2 WEEKS AFTER ORDER	Example: 203-397	Rev 2	R
PB01	Recommended Schedule for Normal Spare Parts (24 months) and Interchangeability Record		6 WEEKS AFTER ORDER			R
SE03	Installation, Oper'n & Maint' Manual (Control Valve)		6 WEEKS AFTER ORDER	Example: IOM Model 123 (on file at APCI)	12/95	R
SG10	Valve Dossier		16 WEEKS AFTER ORDER			R

This requirement indicates that the VDR Form (this form) must be completed by the Supplier with any submittal dates and document descriptions and returned to the Air Products Buyer for confirmation prior to Purchase Order completion.

The 'Supplier Number' and 'Supplier Rev' sections need to be completed by the Supplier. Fill in the Supplier Document Number and Revision being submitted. If Air Products has "Standard" documentation on file, please complete the form with the appropriate Supplier Document Number and Revision. Then submit the completed VDR Form to Engineering Data. (See Instructions [Sheet 2] - Step 4)

Additional descriptions for the Vendor Document Requirements can be found at this location:  
[http://www.airproducts.com/AboutUs/SupplierInformation/Policies\\_and\\_General\\_Information.htm](http://www.airproducts.com/AboutUs/SupplierInformation/Policies_and_General_Information.htm)  
(See Instructions [Sheet 2] - Step 3)